



Crawley Borough Council

Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **7 September 2022** are attached.

The Call-In period ends at noon on the 5th day following publication, namely noon on Tuesday 13 September 2022.

The Call-In form is attached for your use if required. For further information please refer to the relevant sections of the [Constitution](#).

Yours faithfully

A handwritten signature in black ink, appearing to be "G. Paul", written over a horizontal line.

Head of Legal, Governance & HR

Published on 8 September 2022.

Item No.	Title	Decision
5.	Final Report of the Council-owned Neighbourhood Parades Scrutiny Panel	<p>RESOLVED</p> <p>That the Cabinet:</p> <ul style="list-style-type: none"> i) Engages the Council's Business and Economic Development Team to signpost all neighbourhood parade tenants to business and training support, advice, and resources (e.g., the West Sussex Retail Hub) at the beginning of and, when appropriate, during their tenancy. ii) Incorporates into any future review of CCTV coverage in the borough an assessment of any blind spots at any neighbourhood parades, including through representations to the Safer Crawley Partnership. iii) Prepares and sends an annual questionnaire to parade shop tenants, with the process reviewed after the second year, based on the experience of the extent of demands on officer time this creates. iv) Subjects the lease agreement to an external test of the language used (e.g. Crystal Mark accreditation) and produces a summary version in plain language, accompanying while not substituting for the legal content of the main lease, for which tenants must continue to ensure they obtain their own independent legal advice before signing. v) Requests the Cabinet Member for Public Protection and Community writes to the local district commander at Sussex Police requesting that they enhance the arrangements of a zero-tolerance policy on alcohol consumption at the parades and increase patrols from Sussex Police/PCSOs. vi) Requests that Sussex Police provides tenants with updates on the mechanisms for crime and anti-social behaviour reporting. vii) Considers a capital resource allocation to assess a further round of neighbourhood parade improvements, to maintain the benefits delivered by the previous programme. viii) Requests that officers circulate to all councillors details of the Asset Team's small budget allocated for improvement works on the neighbourhood parades.

		<p>ix) Raises awareness among parade businesses on options for putting together their own Business Improvement Districts (BIDs) if they consider that matters such as an enhanced inspection and cleaning regime and dedicated warden patrol patterns would be desirable as an increased priority for the neighbourhood parades.</p> <p>x) Gives instructions to the Asset Team that confirm that they must pro-actively prevent the build-up of unacceptably high tenant debt in the interests of the tenants and Council taxpayers, to include the realistic consideration of an early termination of tenancy in preference to allowing an increasing debt with no prospect of repayment.</p> <p>xi) Continues to maintain a web presence for all neighbourhood parade shops that wish to be represented, with this forming part of the offer of a new lease assignment.</p> <p>Reasons for the Recommendations</p> <p>The Cabinet adopted those recommendations which it considered practical and viable considering the current financial restraints on the Council, whilst having due regard for the detailed work of the Panel.</p> <p>The Panel's original recommendations reflected the objectives set out in the scoping framework. The main aims of the Panel were to examine the various roles of Crawley Borough Council's neighbourhood shopping parades, explore how effectively these were being discharged, and to consider any improvements that could be made.</p> <p>The Panel's recommendations were consciously framed with a whole Council approach, noting that contributions can be made by various departments beyond that responsible for the Property Strategy, and by partner organisations.</p>
6.	Crawley Borough Council's Equality, Diversity & Inclusion Statement 2022-2026	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the proposed EDI Statement 2022-2026 (appendix A of report LDS/181)</p> <p>b) approves the proposed EDI Action Plan 2022-2023 (appendix B of report LDS/181)</p> <p>c) approves the proposed Equality Impact Assessment template (EIA), (appendix C) together with the proposed guidance notes (appendix D of report</p>

		<p>LDS/181).</p> <p>d) delegates authority to the Head of Governance, People and Performance, in consultation with the Cabinet Member for Resources, to make minor amendments to the EDI Strategy, EDI Action Plan and EIA as further changes to legislation and statutory guidance are introduced and following an annual review of the action plan. (Generic Delegation 7 will be used to enact this recommendation).</p> <p>Reasons for the Recommendations</p> <p>The new approach and documents will:</p> <ul style="list-style-type: none"> • Refresh the Council's Equality, Diversity & Inclusion (EDI) approach. • Ensure better communication with regards to the Council's EDI approach to employees, Councillors and to the local community. • Ensure that the Council is undertaking the steps necessary to comply with the Equality Act 2010. • Ensure that the Council factors in EDI when initiating new projects and when making important decisions.
7.	Leisure Contract - Extension of Variation Contract	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the extension of the contract variation with EA under the terms set out in section 5 of report HPS/32.</p> <p>b) requests a further report be brought to Cabinet in Spring 2023 to apprise councillors of the future of the leisure contract and associated payments.</p> <p>Reasons for the Recommendations</p> <p>The recommendation facilitates the continued re-opening of the leisure centres providing the opportunity to continue to grow the customer base and membership numbers while ensuring the Council is using mechanisms within the contract with EA to ensure a legally compliant approach.</p>

FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any councillor of the Council calling in a decision must then obtain, within the five working days following the Call-In, the support of three other councillors.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
 - In hard copy: including the signatures of the councillor requesting the Call-In and those councillors supporting the Call-In.
 - Electronically: to democratic.services@ Crawley.gov.uk. The councillor requesting the Call-In must submit the form and each councillor supporting the Call-In must send an email in support. All emails must be sent from the councillors' individual Crawley Borough Council email addresses.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the councillor requesting the Call-In is of the view that, either:
 - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
 - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

Decision being called in (including item no.)	Which provisions have been breached and how?

Signatories

1. Signature of councillor calling in the decision

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Name in capitals

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2. Signature of councillor supporting the Call-In

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Name in capitals

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3. Signature of councillor supporting the Call-In

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Name in capitals

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4. Signature of councillor supporting the Call-In

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Name in capitals

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